

**THE FREDERICK PARKER COLLECTION**

**Charges for tours of the Collection and Archive**

The charges for group tours are:

**General introduction to the Collection** **and Archive** **(including tour) – usually lasting approx two hours**

£10.00 per person (+ VAT) with a minimum charge of £100.00 (+ VAT)

**Specialist half day study session** **(including a lecture and tour) – usually lasting approx three hours**

£20.00 per person (+ VAT) with a minimum charge of £200.00 (+ VAT)

**Specialist full day study session** **(including a lecture and tour) – usually lasting approx five hours**

£40.00 per person (+ VAT) with a minimum charge of £400.00 (+ VAT)

Payment for tours is by invoice, which will be issued after the visit. Refunds can only be given if the cancellation (by the visiting group) is made more than 14 days before the visit is due to take place.

Payment should be made:

By bank transfer,

**CAF Bank**

**Sort code: 40-52-40**

**Account No: 00017238**

**Account Name: The Worshipful Co of Furniture Makers Charitable Fund.**

Please use the reference ‘Frederick Parker Tour’.

By cheque, made payable to **Worshipful Company of Furniture Makers Charitable Fund** and sent to:

The Financial Controller

 The Worshipful Company of Furniture Makers

 Furniture Makers’ Hall

 12 Austin Friars

 London EC2N 2HE

Please mark clearly on the reverse of the cheque that the payment is for a tour of the Frederick Parker Collection.

There is no charge for individual visits to view material in the Frederick Parker Collection Archive. Enquiries regarding the Archive should be sent to specialcollections@londonmet.ac.uk

Prices correct December 2022